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7.3 Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet msemmija hawn isfel.

8.0 Dispożizzjonijiet Ġenerali Ohra

8.1 Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'dizabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tintbagħat petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati (mhux applikabbli fid-dawl ta' paragrafu 7.1 hawn fuq) zamma ta' dokumenti;

jinsabu fis-sit elettroniku tad-Divizjoni dwar Nies u Standards (<https://publicservice.gov.mt/en/people/Pages/PeopleResourcingandCompliance/FormsandTemplates.aspx>). Dawn id-dispożizzjonijiet ġenerali għandhom jitqiesu bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

It-28 ta' Settembru, 2018

MINISTERU GĦAS-SAĦĦA

Pożizzjoni ta' *House Officer (Foundation Doctor)* fil-Ministeru għas-Saħħa

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur (*Resourcing and Employee Relations*), Ministeru għas-Saħħa tilqa' applikazzjonijiet għall-pożizzjoni ta' *House Officer (Foundation Doctor)* fil-Ministeru għas-Saħħa.

Tul tal-Assignment u Kundizzjonijiet

2.1 Persuna magħżula tidhol f'*assignment* ta' mhux aktar minn mija sitta u ħamsin (156) ġimgha bħala *House Officer (Foundation Doctor)* fil-Ministeru għas-Saħħa, li jistà jiġi mgedded għal perjodi ohra, skont il-*Foundation School Reference Guide*, jekk il-*Foundation Doctor* ikollu/ha bżonn tali estensjoni biex tlesti l-Programm tal-*Foundation*.

2.2 Il-Persuna fil-ħatra ta' *House Officer (Foundation Doctor)* trid issegwi programm ta' taħriġ bil-għan li ġġib

7.3 Further details concerning the submission of applications are contained in the general provisions referred to below.

8.0 Other General Provisions

8.1 Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;

access to application forms and related details (not applicable in view of paragraph 7.1);
retention of documents;

may be viewed by accessing the website of the People and Standards Division (<https://publicservice.gov.mt/en/people/Pages/PeopleResourcingandCompliance/FormsandTemplates.aspx>). These general provisions are to be regarded as an integral part of this call for applications.

28th September, 2018

MINISTRY FOR HEALTH

Position of *House Officer (Foundation Doctor)* in the Ministry for Health

Nomenclatures denoting the male gender include also the female gender.

1. The Director (*Resourcing and Employee Relations*), Ministry for Health invites applications for the position of *House Officer (Foundation Doctor)* in the Ministry for Health.

Duration of Assignment and Conditions

2.1 A selected candidate will enter into an assignment of not more than one hundred and fifty-six (156) weeks as a *House Officer (Foundation Doctor)* in the Ministry for Health, which may be renewed for further periods, as per *Foundation School Reference Guide*, should the *Foundation Doctor* require such extension in order to complete the *Foundation Programme*.

2.2 The *House Officer (Foundation Doctor)* is to follow the training programme with the aim of obtaining the

il-*Foundation Programme Completion Certificate (FPCC)* sabiex tkun eliġibbli li tapplika għat-taħriġ tal-*Basic Specialist* jew tal-*General Practitioner* Aktar informazzjoni fuq il-*Malta Foundation Programme* li hu affiljat mal-*United Kingdom Foundation Programme* tista' tinkiseb fuq (<http://www.fpdoctors.info>).

2.3 Il-pożizzjoni ta' *House Officer (Foundation Doctor)* hija sugġetta għal perjodu ta' prova ta' sena (1).

2.4 Peress li l-pożizzjoni ta' *House Officer (Foundation Doctor)*, hi *time-barred*, tali tikkostitwixxi raġuni oġġettiva f'termini tar-Regolament 7 (4) tal-Liġi Sussidjarja 452.81 intitolat "Regolamenti dwar Kuntratti ta' Servizz għal Żmien Fiss."

Salarju Marbut mal-Pożizzjoni

3. Is-salarju għall-pożizzjoni ta' *House Officer (Foundation Doctor)* huwa ekwivalenti għal tarġa 5 fi Skala ta' Salarju 9 (li fis-sena 2018 huwa ta' € 22,379.34 fis-sena). Mat-tlestija ta' sena (1) servizz sodisfaċenti fil-pożizzjoni ta' *Foundation Doctor*, persuna fil-ħatra tipprograssa għall-massimu ta' Skala ta' Salarju 9 li fis-sena 2018 huwa ta' €23,274 fis-sena). *Foundation Trainee Specialisation Allowance* ta' €2,900 fl-Ewwel Sena u €3,310 fit-Tieni Sena li jiġihallu lill-*House Officer (Foundation Doctor)* f'*installments* ta' tlett xhur b'lura. *Special Duty Allowance* ta' €4,800 jiġihallu lill-*Foundation Doctors* li jaħdmu fuq bazi ta' *roster* fid-Dipartiment tal-Aċċidenti u Emergenza, l-Unità tal-Kura Intensiva jew fiċ-Ċentri tas-Saħħa. Din l-*allowance* tiġi mħallsa *quarterly* b'lura. *Foundation Doctors* jwettqu dmirijiet f'dawn l-oqsma ma jkunux intitolati għal xift *allowance*.

Dmirijiet

4.1 Id-dmirijiet ta' persuna fil-ħatra ta' *House Officer (Foundation Doctor)* jinkludu li:

(a) tassisti fit-twassil ta' kura tas-saħħa fl-isptarijiet u f'ħafna *settings* tal-kura tas-saħħa tal-Ministeru għas-Saħħa;

(b) taħdem fid-Dipartiment rispettiv fil-Ministeru għas-Saħħa. Hi taħdem il-hin kollu taħt is-supervizzjoni tas-superjuri tagħha u tkun responsabbli direttament lejn il-Konsulent inkarigat;

(c) tipparteċipa f'attivitajiet akkademici organizzati fi ħdan id-Dipartiment rispettiv;

(d) ttejjem b'suċċess ir-rekwiziti tal-*Foundation Programm* kif speċifikat fil-Gwida ta' Referenza flimkien ma' daww speċifikati mill-*Malta Foundation School*. Aktar informazzjoni hija disponibbli fuq il-websajt (<http://www.fpdoctors.info>);

Foundation Programme Completion Certificate (FPCC) in order to be eligible to apply for the *Basic Specialist Training* or *General Practitioner Training*. More information about the *Malta Foundation Programme* which is affiliated to the *United Kingdom Foundation Programme* may be found at (<http://www.fpdoctors.info>).

2.3 The position of *House Officer (Foundation Doctor)* is subject to a probationary period of one (1) year.

2.4 Since the position of *House Officer (Foundation Doctor)* is time-barred, such constitutes an objective reason in terms of Regulation 7 (4) of Subsidiary Legislation 452.81 entitled "Contracts of Service for a Fixed Term Regulations".

Salary Pegged to the Position

3. The salary attached to the position of *House Officer (Foundation Doctor)* is equivalent to Step 5 of Salary Scale 9 (which in the year 2018 is €22,379.34 per annum). Upon completion of one (1) year satisfactory service as *Foundation Doctor*, employees shall progress to the maximum of Salary Scale 9 (which in the year 2018 is €23,274 per annum). A *Foundation Trainee Specialisation Allowance* of €2,900 in Year 1 and €3,310 in Year 2 which shall be paid to the *House Officer (Foundation Doctor)* in three-monthly installments in arrears. A *Special Duty Allowance* of €4,800 will be paid to *Foundation Doctors* who perform duties on roster basis in the Accident and Emergency Department, the Intensive Therapy Unit or at Health Centres. This allowance will be paid quarterly in arrears. *Foundation Doctors* performing duties in these areas will not be entitled to a shift allowance.

Duties

4.1 The duties of *House Officer (Foundation Doctor)* include:

(a) assisting in the delivery of health care in the hospitals and various health care settings of the Ministry for Health;

(b) working in the respective Department within the Ministry for Health. He/she will work at all times under the supervision of his/her seniors and will be directly accountable to the Consultant in charge;

(c) participating in academic activities organised within the respective Department;

(d) successfully completing the requirements of the *Foundation Programme* as specified in the Reference Guide together with those specified by the *Malta Foundation School*. Further information is available on the website (<http://www.fpdoctors.info>);

(e) twettaq dmirijiet oħra skont l-esigenzi tas-Servizz Pubbliku skont struzzjonijiet mogħtija mis-Segretarju Permanenti Ewlieni;

(f) tagħmel użu mis-sistemi tat-Teknoloġija tal-Informatika li jkunu qed jintużaw fil-Ministeru għas-Saħħa.

4.2 Persuna nnominata tista' tkun meħtieġa li twettaq dmirijiet fi kwalunkwe wieħed mis-servizzi tal-kura tas-saħħa tal-Gvern ta' Malta skont id-diskrezzjoni tal-Amministrazzjoni.

Rekwiziti tal-Eligibbiltà

5.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

(i) (a) ċittadini ta' Malta; jew

(b) ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

(c) ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkunu japplikaw għal dak il-pajjiż b'leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

(d) kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

(e) ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar "Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)", jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18 (3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Rijunifikazzjoni tal-Familji.

Għandu jintalab il-parir tad-Dipartiment għall-Affarijiet taċ-Ċittadinanza u *Expatriates* fi hdan l-Aġenzija Identity Malta skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' licenzja tax-xogħol f'dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. *Jobsplus* għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

(e) performing any other duties according to the exigencies of the Public Service as directed by the Principal Permanent Secretary;

(f) making use of the Information Technology systems which may be in operation within the Ministry for Health.

4.2 An appointee may be required to perform duties in any of the health care services of the Government of Malta at the discretion of the Management.

Eligibility Requirements

5.1 By the closing time and date of this call for applications, applicants must be:

(i) (a) citizens of Malta; or

(b) citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

(c) citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

(d) any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

(e) third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the "Family Reunification Regulations, 2007".

The advice of the Department of Citizenship and Expatriate Affairs within the Identity Malta Agency should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. *Jobsplus* should be consulted as necessary on this issue.

Applikazzjonijiet jiġu wkoll ikkunsidrati minn kandidati li huma ċittadini ta' pajjiżi terzi u li ma jissodisfawx il-kriterji msemmija f'paragrafu 5.1(i), dment li jissodisfaw ir-rekwiżiti msemmija f'paragrafi 5.1(ii) sa 5.3. Il-ħatra ta' tali kandidati teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja.

(ii) għandhom il-kapaċità li jikkomunikaw bil-Lingwa Ingliża sakemm jingħata rikonoxximent xieraq lill-kandidati li għandhom ukoll il-ħila li jikkomunikaw bil-Lingwa Maltija. Profiċjenza fil-Lingwa Ingliża tiġi aċċettata jekk l-applikanti:

JEW

jipprovdu prova li l-kwalifika medika primarja saret bil-Lingwa Ingliża;

JEW

jipprovdu ċertifikat validu ta' *IELTS (International English Language Testing System)* fil-punteġġ medju tal-medda ta' 7.5 jew ogħla f'kull dominju.

Aktar minnhekk, qabel il-konferma tal-ħatra, jiġifieri fi żmien tnax-il (12) xahar mill-ħatra, il-kandidati magħżula għandhom jirnexxu kemm f'Parti 1 u 2 tal-eżami fil-'*Basic Medical Maltese for HealthCare Profession*' tal-Università ta' Malta. Min jonqos li jipprezenta, sa tmiem il-perjodu ta' prova (ie tnax-il xahar mill-ingaġġ), evidenza li għadda b'suċċess, dan jirriżulta f'terminu awtomatiku tal-kuntratt tax-xogħol. Il-kors li jwassal uffiċjalment għal dan l-eżami huwa l-kors fil-'*Basic Medical Maltese for HealthCare Profession*' immexxi mid-Dipartiment tal-Malti tal-Università ta' Malta. Kwalunkwe spejjeż tal-assessjar tal-kors, jridu jithallsu mill-kandidati prospettivi. Madankollu, wiehed jista' japplika għal rifużjoni ta' tali spejjeż permezz tal-Iskema tal-Edukazzjoni Kontinwa Medika (CME).

(iii) kwalifikati *b' degree* fil-Medicina u l-Kirurgija mill-Università ta' Malta jew kwalunkwe kwalifika medika bażika oħra *First Degree* f'Livell 7 tal-*MQF* ta' hames snin jew aktar minn skola medika akkreditata fi kwalunkwe Stat Membru tal-UE skont Parti I (a) tat-Tieni Skeda tal-Att dwar il-Professjonijiet tas-Saħħa (Kap 464 tal-Liġijiet ta' Malta) sa mhux aktar kmieni mill-1 ta' Jannar 2015, pprovdut li tali kandidati iridu jiksbu il-kwalifika msemmija qabel l-ingaġġ.

Kwalifiki li huma ta' livell ogħla minn dak mitlub hawn fuq jiġu aċċettati għall-fini ta' eliġibbiltà, sakemm dawn ikunu fis-suġġetti mitluba.

Dawk il-kandidati li ma jkunux għadhom ġabu l-kwalifiki msemmija hawn fuq formalment xorta jiġu ikkunsidrati,

Applications will also be considered from candidates who are third country nationals and do not satisfy the criteria set out in paragraph 5.1 (i), provided that they satisfy the requirements stated in paragraph 5.1 (ii) to 5.3. The appointment of such candidates would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation.

(ii) have the ability to communicate in the English Language provided that due recognition will be given to candidates who also have the ability to communicate in the Maltese Language. Proficiency in the English Language will be accepted if applicants:

EITHER

Provide proof that the primary medical qualification was undertaken in the English Language;

OR

Provide a valid certificate of IELTS (International English Language Testing System) at the medium band score of 7.5 or above in each domain;

Furthermore, before confirmation of appointment, i.e. within twelve (12) months from engagement selected candidates must be successful in both Part 1 and 2 of the examination in '*Basic Medical Maltese for the HealthCare Profession*' of the University of Malta. Failure to present evidence of successful pass by the end of probationary period (ie twelve months from engagement) will result in automatic termination of work contract. The course officially leading to this examination is the course in '*Basic Medical Maltese for the HealthCare Profession*' run by the Department of Maltese of the University of Malta. Any course assessment fees are to be paid by prospective candidates. However, such expenses may be claimed through the Continuous Medical Education (CME) Scheme.

(iii) qualified with a degree in Medicine and Surgery from the University of Malta or any other basic medical qualification First Degree at MQF Level 7 of five years or more from an accredited medical school in an EU Member State as per Part I (a) of the Second Schedule of the Health Care Professions Act (Cap. 464 of the Laws of Malta) by not earlier than 1st January 2015, provided that such candidates must obtain the said qualification prior to engagement.

Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be

basta jipprovdu evidenza li ġew approvati għall-għoti tal-kwalifiki msemmija jew inkella jkunu lestew b'suċċess il-krediti meħtieġa tal-ECTS/ECVETS, jew ekwivalenti, meħuda bħala parti minn programm ta' studju ta' livell tal-MQF rikonoxxut, kif mitlub fil-kriterji tal-eligibilità ta' hawn fuq jew oġġla, sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet.

(iv) (a) JEW elenkati fil-*Provisional Register* miżmum mill-Kunsill Mediku ta' Malta skont l-Artikolu 11 subartikolu 3 tal-Att dwar il-Professjonijiet tas-Saħħa (Kap 464 tal-Ligijiet ta' Malta);

JEW

(b) fil-każ ta' gradwati barra l-Università ta' Malta dawn għandhom jipproduċu evidenza fid-dikjarazzjoni tad-Dean imsemmija fil-paragrafu 5.1 (v) li huma jkunu eligibbli biex jiġu kkunsidrati għar-registrazzjoni mill-bidu tal-*Foundation Programme*, dment li dawn il-kandidati għandhom jiksibu ittra ta' intenzjoni mill-Kunsill Mediku ta' Malta li l-kwalifika tagħhom hija registrabbli u liema ittra għandha tiġi mehmuża mal-applikazzjoni.

Aktar minnhekk, il-kandidati li rnexxew għandhom inevitabilment jiksibu l-imsemmija registrazzjoni qabel l-ingaġġ. Għal faċilità ta' referenza l-websajt tal-Kunsill Mediku ta' Malta hija: (<https://deputyprimeminister.gov.mt/en/regcounc/medicalcouncil/Pages/Registers.aspx>).

(v) jipproduċu Stqarrija tad-Dekan tal-Iskola Medika (kampjun disponibbli fuq (<http://www.fpdoctors.info>)), li hija ffirmata, datata u ttimbrata u mimlija bl-Ingliż, li tinkludi:

(a) permiss biex tapplika għall-*Foundation Programme* f'Malta;

(b) konferma li l-applikant huwa ta' *good standing* fl-iskola medika u meqjusa xierqa biex tippattika l-Medicina;

(c) klassifikazzjoni akkademika verifikabbli bid-*deciles*. Fejn l-informazzjoni rigward il-klassifikazzjoni akkademika hija inkonsistenti mal-*grading* tad-*deciles* jew nieqsa, allura l-punteġġ akkademiku l-aktar baxx jintuża;

(d) konferma dwar jekk il-kwalifika medika primarja (inkluża struzzjoni, eżamijiet u ammont sinifikanti ta' kuntatt kliniku mal-pazjenti) kienet/qed titwettaq bl-Ingliż;

(e) id-data mistennija tal-kwalifika, fil-każ ta' applikanti li għadhom ma kkwalfikawx.

(vi) L-applikanti jridu jkunu ta' kondotta li hi xierqa għall-pożizzjoni li l-persuna qed tapplika għaliha (applikanti

considered, provided that they submit evidence that they have been approved for the award of the qualification in question, or successfully completed the necessary ECTS/ECVETS credits, or equivalent, taken as part of a recognized MQF level program of study, as required in the afore-mentioned eligibility criteria or higher, by the closing time and date of the call for applications.

(iv) (a) EITHER be listed in the Provisional Register kept by the Medical Council of Malta in terms of Article 11 sub-article 3 of the Health Care Professions Act (Cap. 464 of the Laws of Malta);

OR

(b) in the case of graduates outside the University of Malta they must produce evidence in the Dean's statement referred to in paragraph 5.1(v) that they would be eligible to be considered for registration by the start of the Foundation Programme, provided that such candidates must obtain a letter of intent from the Medical Council of Malta that their qualification is registrable and which letter must be attached with the application.

Furthermore, successful candidates must inevitably obtain the said registration prior to engagement. For ease of reference the website of the Medical Council of Malta is: (<https://deputyprimeminister.gov.mt/en/regcounc/medicalcouncil/Pages/Registers.aspx>).

(v) produce a Medical School Dean's Statement (sample available at (<http://www.fpdoctors.info>)), which is signed, dated and stamped and completed in English, which comprises:

(a) permission to apply for the Foundation Programme in Malta;

(b) confirmation that applicant is of good standing at medical school and considered fit to practice Medicine;

(c) a verifiable academic ranking in deciles. Where information regarding the academic ranking is inconsistent with decile grading or missing, then the lowest academic score will be used;

(d) confirmation of whether primary medical qualification (including instruction, examinations and a significant amount of clinical contact with patients) was/ is being undertaken in English;

(e) the expected date of qualification, in the case of applicants who have not yet qualified.

(vi) Applicants must be of conduct which is appropriate to the position applied for (applicants who are already in

li digà qegħdin jaħdmu fis-Servizz Pubbliku ta' Malta jridu jipprezentaw is-*Service and Leave Record Form* (GP 47); filwaqt li dawk li japplikaw minn barra jridu jipprezentaw Ċertifikat riċenti tal-Kondotta maħruġ mill-Pulizija jew awtorità oħra kompetenti mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, u jindikaw jekk qatt kinux impjegati tal-Gvern qabel u jagħtu d-dettalji).

5.2. Il-kandidati li jixtiequ eventwalment ifittxu reġistrazzjoni sħiħa mill-Kunsill Mediku f'pajjiż barra minn Malta, għandhom ifittxu l-parir mill-Kunsill Mediku rispettiv minhabba li l-approvazzjoni prospettiva minn uħud mill-istituzzjonijiet ta' dak il-pajjiż tista' tkun meħtieġa. Persuni li jiggradwaw minn Skola Medika tar-Renju Unit li jixtiequ eventwalment ifittxu reġistrazzjoni mal-Kunsill Mediku Ġenerali tar-Renju Unit qed jingħataw parir li jfittxu l-approvazzjoni bil-miktub mid-*Dean* tal-*postgraduate* qabel ma jissieħbu mal-*Malta Foundation Programme*. Aktar informazzjoni dwar id-dokumentazzjoni meħtieġa hawn fuq tista' tkun aċċessata fuq (<http://fpdoctors.info/page/view/38>).

5.3. Minbarra l-ħtiġijiet f'5.1 hawn fuq, mal-bidu tal-impjieg u t-taħriġ, l-applikanti għandhom:

(i) ikunu fil-pussess taċ-Ċertifikat validu tal-*Basic Life Support*;

(ii) juru li fehmu u qablu mar-reqwiżiti minimi meħtieġa għat-tlestija tal-*Foundation Programme* billi jiffirmaw il-*Foundation School Training Agreement*.

5.4. Il-kandidati li jirnexxu għandhom jattendu għall-eżami mediku ta' qabel l-impjieg u investigazzjonijiet rilevanti f'Malta, ġimġha qabel ma jieħdu l-pożizzjoni ta' *House Officer (Foundation Doctor)*. In-nuqqas ta' eżami mediku ta' qabel l-impjieg fi-hin jirriżulta f'dewmien fil-provvista tal-liċenzja tax-xogħol u l-permess tar-residenza u konsegwentement l-ingaġġ.

5.5. L-ingaġġ ta' kandidati li għaddew b'suċċess li m'humiex ċittadini ta' Malta, jew li m'humiex ċittadini tall-Unjoni Ewropea, bl-eċċezzjoni ta' ċittadini tal-Kroazja, jeħtieġu l-ħruġ ta' liċenzja tax-xogħol safejn dan hu meħtieġ mill-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Il-ħruġ ta' liċenzja tax-xogħol tiddependi fuq *pre-employment health check* sodisfaċenti. *Jobsplus* għandu jiġi kkonsultat kif meħtieġ fuq din il-kwistjoni. Fil-każ ta' kandidati li għaddew b'suċċess li m'għandhomx liċenzja tax-xogħol, l-applikazzjoni għal liċenzja tax-xogħol issir minn min iħaddem.

5.6 Uffiċjali Pubbliċi li għandhom grad fi klassi partikolari, u li nġataw il-ħatra ta' *Officer in Scale* permezz

the Malta Public Service must produce a Service and Leave Record Form (GP 47); those applying from outside the Service must produce a Certificate of Conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details).

5.2. Candidates who wish to seek eventual full registration from the Medical Council in a country other than Malta, should seek advice from the respective Medical Council as prospective approval from some of that country's institutions may be required. Persons graduating from a UK Medical School who would like to eventually seek registration with the UK General Medical Council are advised to seek written approval from the post-graduate Dean before joining the Malta Foundation Programme. Further information on the above required documentation may be accessed at (<http://fpdoctors.info/page/view/38>).

5.3. In addition to the requirements at 5.1 above, by the start of employment and training, applicants must:

(i) be in possession of a valid recognised Basic Life Support Certificate;

(ii) show that they have understood and agreed to the minimum requirements for completion of the Foundation Programme by signing a Foundation School Training Agreement.

5.4. Successful candidates are to attend for the pre-employment medical examination and relevant investigations in Malta, one (1) week before taking up the position of House Officer (Foundation Doctor). Failure to undertake the pre-employment medical examination on time will result in delays in provision of the employment licence and residence permit and consequently engagement.

5.5. The engagement of successful candidates who are not citizens of Malta, or who are not citizens of the European Union, with the exception of citizens of Croatia, would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Issue of an employment licence will depend on a satisfactory pre-employment health check. Jobsplus should be consulted as necessary on this issue. In the case of successful candidates who do not hold an employment licence, the application for an employment licence will be done by the employer.

5.6 Public Officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a

ta' deċiżjoni tal-*Grievances Unit* fl-istess skala ta' dak ta' grad oġġla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad oġġla bl-istess skala ta' dik tal-ħatra ta' *Officer in Scale*.

Is-snin ta' servizz mid-data ta' meta giet effettiva l-ħatra bħala *Officer in Scale* jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejha t'applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejha ta' applikazzjonijiet.

5.7 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'din il-pożizzjoni, skont 5.1 sa 5.6 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

5.8 L-applikanti prospettivi għandhom jaraw il-proviżzjonijiet ġenerali marbuta ma' din is-sejha għall-applikazzjonijiet fejn jikkonċerna s-sottomissjoni ta' dikjarazzjoni ta' rikonoxximent tal-kwalifiki mingħand l-MQRIC, jew awtorità pertinenti oħra, kif applikabbli (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

6.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'certifikati u/jew dokumenti li kopja tagħhom għandha tkun - *scanned* u mibgħuta permezz tar-*Recruitment Portal* fuq (<http://recruitment.gov.mt>). Dawn id-dokumenti ma jitstgħux jiġu sottomessi aktar tard minn jumejn (2) ta' xogħol mid-data tal-għeluq tas-sejha għall-applikazzjonijiet, taħt l-ebda ċirkostanza.

6.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

7.1 L-applikanti eliġibbli jiġu assessjati minn Bord tal-Għażla biex jiġi ddeterminat min hu adatt għall-pożizzjoni, li ser jinkludi *Situational Judgement Clinical Test* bil-miktub segwit b'data oħra għal intervista. Il-marka massima għal dan il-proċess tal-Għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

7.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak mitlub f'paragrafi 5.1 sa 5.3, għandhom esperjenza ta' xogħol relevanti u ppruvata.

Sottomissjoni tal-Aplikazzjoni

8. L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttorat tar-*Resourcing and Employee*

Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

5.7 Applicants must be eligible to take up their due appointment, in terms of 5.1 to 5.6 above, not only by the closing time and date of this call for applications but also on the date of appointment.

5.8 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documentation

6.1 Qualifications and experience claimed must be supported by certificates and/or testimonials, copies of which are to be preferably scanned and sent through the Recruitment Portal on (<https://recruitment.gov.mt>). Under no circumstances should any such documents be submitted after two (2) working days from the closing date of the call.

6.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedure

7.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the position, which shall include a written Situational Judgement Clinical Test followed by another date for an interview. The maximum mark for the selection process is 100% and the pass mark is 50%.

7.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 5.1 to 5.3, have proven relevant work experience.

Submission of Applications

8. Applications are to be submitted, for the attention of the Resourcing and Employee Relations Directorate,

Relations, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta, VLT 1171, permezz tar-*Recruitment Portal* biss fuq l-indirizz: (<http://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu *curriculum vitae* (li għandu jinkludi lista tal-kwalifiki miksuba mill-applikant/a) kif ukoll *Service and Leave Record Form (GP 47)* aġġornat f' *PDF format* (fil-każ ta' haddiema fis-Servizz Pubbliku) jew *Certifikat riċenti tal-Kondotta f' PDF format* maħruġ mill-Pulizija jew awtorità oħra kompetenti mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, u jiddikjara jekk qatt kienx fis-Servizz Pubbliku u jingħataw id-dettalji (fil-każ ta' persuni li mhumiex haddiema fis-Servizz Pubbliku), li għandhom jiġu sottomessi permezz tal-Portal. Id-data tal-għeluq għall-applikazzjonijiet hija nofsinhar nofsinhar (Central European Time) ta' nhar il-Ġimgħa, it-12 ta' Ottubru, 2018. Tintbagħat ittra elettronika gġenerata mill-komputer bħala riċevuta li l-applikazzjoni tkun daħlet. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

Dispożizzjonijiet Ġenerali Oħra

9. Dispożizzjonijiet ġenerali oħra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'dizabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

pubblikazzjoni tar-riżultat;

il-proċess sabiex tintbagħat petizzjoni dwar ir-riżultat;

eżami mediku;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;

żamma ta' dokumenti

jinsabu fis-sit elettroniku tad-Divizjoni dwar Nies u *Standards* fl-indirizz (<https://publicservice.gov.mt/en/people/Pages/PeopleResourcingandCompliance/FormsandTemplates.aspx>) jew jinkisbu mid-Direttorat tar-*Resourcing and Employee Relations*, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta, VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jitqiesu bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku tal-*Foundation School of Malta* huwa (<http://fpdoctors.info/page/view/38>), numru tal-fax huwa +356 22992604 u l-indirizz elettroniku huwa (info@fpdoctors.info).

It-28 ta' Settembru, 2018

Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta, VLT 1171 through the Recruitment Portal only at the following address: (<https://recruitment.gov.mt>). Applications are to include a *curriculum vitae* (which should include a list of qualifications held by applicant), and an updated Service and Leave Record Form (GP47), in pdf format (in case of Public Service Employees) or a Certificate of Conduct in pdf format issued by the Police or other competent authority not earlier than one (1) month from the date of application, and state whether they have ever been in Government Service giving details (in case of non-Public Service employees), which are to be uploaded through the Portal. The closing date of the receipt of applications is noon (Central European Time) of Friday, 12th October, 2018. A computer-generated e-mail will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

Other General Provisions

9. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; reasonable accommodation for registered persons with disability;

the submission of recognition statements in respect of qualifications;

the publication of the result;

the process for the submission of petitions concerning the result;

medical examination;

access to application forms and related details;

retention of documents.

may be viewed by accessing the website of the People and Standards Division at the address (<https://publicservice.gov.mt/en/people/Pages/PeopleResourcingandCompliance/FormsandTemplates.aspx>) or may be obtained from the Resourcing and Employee Relations Directorate, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta, VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website of the Foundation School of Malta is (<http://fpdoctors.info/page/view/38>), the fax number is +356 22992604 and the email address is (info@fpdoctors.info).

28th September, 2018